



OBJECTIVE

To find a suitable, challenging and growth oriented position where I can best utilize my knowledge and full potential to a maximum level enabling me to contribute to the organization. To be able to improve my knowledge, skills, and acquire experiences that would enrich more of my understanding in this field I have chosen to be one of the best.

EDUCATION

Cookery and Baking

Pearl Manor Hotel Academy
S.Y 2014

Bachelor of Science in Hospitality Management

La Consolacion College
Bacolod
S.Y 2010-2012

Negros Occidental High School

Bacolod
S.Y 2006-2007

Doña Emilia J. Garcia Elementary School

Bacolod
S.Y 2001-2002

+639287713056

**RONNIE B.
PORDIOS JR**

pordiosjrr@gmail.com

Prk. Paghida-et Brgy. Alijis
Bacolod City, Philippines

WORK EXPERIENCE

CM Sons Food and Pastries

Logistics Checker

Hervias, Mandalagan Bacolod City

August 28, 2023- up to present

- Checking Bread's, and loading to the truck and Deliver to all branches.

KAI Specialized Veterinary Clinic

Veterinary Assistant/Cleaner/ Driver

Kingdom of Saudi Arabia Riyadh

October 04, 2022-August 06, 2023

- Assisting the doctors operation, Sanitizing the Equipment, Restraining, taking blood of animals, X-ray.
- Driving: Rescuing the animals anywhere in Saudi, And Deliver the pets to the client home.

Office Cleaner-Taguig City

Total Energies Company

April 18, 2021-May 22, 2022

- Cleaning the ceiling and Glass door.
- Cleaning the Toilet.
- Vacuum, Grease Trap and Mopping the floor.
- Disinfect the tables doors and computers.
- Dusting the walls, fixtures, chairs or sofa chairs.
- Wiping the cabinet using all purpose cleaning.

Logistic Officer-Makati City

Padyak RML Courier Express Inc.

February 10, 2019-December 10, 2020

- Manage all riders/ delivery.
- Pick up the Delivery from the Seaport and Airport.
- Driving a Van.
- Packaging The Parcels.
- Compute the parcels.
- Monitoring the GPS.

Stockman/ Office Assistant-Parañaque City

Forever 21

August 04, 2017-December 13, 2018

- Processing the tags,
- Sorting the Jewelries, Pants, Jackets, t-shirts, ect.
- Scanning the Leftover.
- Sending the Files to the different locations. international and local.
- Receiving delivery from Abroad.

SKILLS

- Knowledge in basic electrical problems
- Knowledge in Cooking
- Knowledge in food processing and safety
- Ability to operate kitchen equipment
- Good at communication
- Customer Service Oriented
- Ability to work long hours
- Ability to identify critical issues and respond quickly
- Compassionate care
- Work independently and collaboratively
- Empathy and Compassion
- Ability to carefully read and follow directions
- Flexibility in work duties and schedule
- Good teamwork skills
- Easily adjusts to different work environments and shifts
- Can work even under minimum supervision
- Excellent physical stamina and the ability to multitask
- Highly Motivated and Good Listening
- Can Undergo Training

REFERENCE

JM Garcia Villarosa
Supply Chain Manager
Merczi Pasalubong

Food Preparation-Bacolod City

Kenny Rogers Roaster

June 18, 2015-February 28, 2016

- Making Caesar salad and macaroni Salad.
- Chocolate mousse.
- Bacon potato salad.
- Clam chowder.
- Chicken noodle soup.
- Coleslaw.
- Preparing side dish.
- Monitoring shelf life of food and ordering.

Grillman/ Salad Maker-Pasay City

Wendy's Burger Zoom Express

January 18, 2013-September 25, 2014

- Slicing, cutting, shredding, tenderizing, and skewering meat and vegetables.
- Braising and grilling meat and vegetables.
- Checking that ingredients remain fresh and safe for consumption.
- Preventing cross-contamination.
- Preparing meals in accordance with customers' preferences, if applicable.
- Tracking the components of each meal to ensure that the final dish is completed in a timely manner.
- Liaising with waitstaff once orders are finalized.
- Ensuring that your workstation remains clean and orderly at all times
- Informing the Manager when equipment is due for maintenance, repair, or replacement.
- Tracking inventory to ensure that you always have adequate supplies.

Assistant Cook/Waiter-Bacolod City

Grand Regal Hotel (Part-Time)

April 09, 2011-December 31, 2012

- Basic Table Designer/Table Settings.
- Coffee boy/Tea Maker.
- Welcoming and seating guests, taking guest orders.
- Communicating them effectively to the kitchen.
- Memorizing the menu and offering recommendations to upsell appetizers, desserts, or drinks.
- Slicing the ingredients, like, garlic, carrots, onions, etc.
- Cooking breakfast.
- Cooking dishes.
- Serving a coffee to the guest.
- Assist the needs of the guests.


Ronnie B. Pordios Jr
Applicant