**GENEVA M. PADILLO**

#192 Agno Tayug, Pangasinan

geneva.padillo@yahoo.com

09485102853

**OBJECTIVES:**

 To obtain a position where I could effectively apply my skills and knowledge I’ve learned and to give an opportunity to work productively and accurately in your company.

**QUALIFICATIONS:**

* Good moral character
* Flexible, fast learner and hardworking in any task
* Energetic and have strong interpersonal skill
* Proficient in Microsoft Office including Excel and PowerPoint

**WORK EXPERIENCES:**

**Office Clerk**

JMW Merchandising Corporation

Quezon blvd. Tayug, Pangasinan

June 11, 2018-March 15, 2024

**EDUCATIONAL BACKGROUND:**

**Tertiary** Bachelor of Science in Information

Technology

Panpacific University North Philippines

 Lopez Jaena St. Tayug Pangasinan

 2014-2018

**Secondary** Tayug National High School

 Plaridel St. Tayug Pangasinan

 2010-2014

**Primary** Agno Elementary School

 Agno Tayu, Pangasinan

 2004-2010

**SEMINARS/WORKSHOPS:**

* BRYCE Inspired Careers Leadership Training Seminar

PUNP Tayug Campus Auditorium

November 2014

* RAITE: Regional Assembly on Information Technology Education 2017

Star Arena Gymnasium, Baliwag, Bulacan

September 2017

* UP*IT*DC: UP Information Technology Development Center

Vidal A. Tan Hall, University of the Philippines Diliman, Quezon City

**PERSONAL DATA:**

Age : 26 years old

Gender : Female

Place of Birth : Tayug, Pangasinan

Civil Status : Single

Nationality : Filipino

Religion : Roman Catholic

Height : 5’3”

Weight : 58 kg

**GENEVA M. PADILLO**

Applicant